



**SMALL, LOCAL BUSINESS (SLB)
CERTIFICATION PROGRAM**

BIENNIAL AFFIDAVIT OF ELIGIBILITY

Name of Firm _____ SLB Number _____

Business Address _____

City, State, Zip Code _____

Telephone Number _____ Fax Number _____ E-mail Address _____

I declare that _____ continues to meet the Small, Local Business (SLB) Certification Program eligibility requirements and that I can provide documentation to support this declaration if necessary.

Please check **YES** or **NO** to the following statements:

- | | YES | NO |
|---|------------|-----------|
| 1. The firm's principal place of business is located within Los Angeles County. | [] | [] |
| 2. The firm's annual gross receipts including its affiliates, if any, did NOT exceed \$3 million for the previous fiscal year. | [] | [] |

Certified SLB firms are entitled to participate in City-funded contracts that are \$100,000 or less and are given a 10% preference to their bid amounts. To remain certified and be given the bid preference, firms must continue to meet the City Ordinance 174048 certification criteria including but not limited to the location of the principal place of business and annual gross receipts including affiliates, if any. This Affidavit is sent to SLB certified firms every two years to determine continuous eligibility. We, however, continue to reserve the right to re-evaluate your certification eligibility anytime it is deemed necessary.

I declare under penalty of perjury that the foregoing is true and correct.¹

SIGNATURE _____ Title _____

Printed Name _____ Date _____

Upon receipt of your completed Affidavit, your firm's SLB certification will be renewed. You can verify your certification status by checking your company profile on our website at <http://bca.lacity.org> and follow the links to Certification Listings to SLB Directory.

¹ Knowingly and willfully providing false information is a violation of the City Ordinance 174048 and could subject you to fines, contract termination or debarment from transacting business with the City. Business owners claiming eligibility to the SLB Certification Program criteria must sign this affidavit.