ORDINANCE NO: 174048

An ordinance amending Article 4 of Chapter 1 of Division 10 of the Los Angeles Administrative Code to amend various provisions of the Small, Local Business Program.

THE PEOPLE OF THE CITY OF LOS ANGELES

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Section 1. Subsection (c) of Section 10.25 of the Los Angeles Administrative Code is hereby amended to read as follows:

(c) Has requested classification as a Small, Local Business and has been approved as such by the City. In order to be so approved, a business entity shall set forth, under penalty of perjury, such information as is requested by the City on either electronic or hardcopy forms supplied by the City as part of the supplier registration process and/or not less than five (5) calendar days before the last day for submission of the bid or proposal as to which the business entity seeks to qualify as a Small, Local Business. The forms containing the required information shall be submitted to the Department of Public Works, Bureau of Contract Administration. Among the criteria the City shall consider in determining whether a business entity so qualifies is whether the business entity, together with any affiliate, has annual receipts which are less than $3 million for the previous fiscal year. The City may in the alternative request such information for the previous calendar year.

Sec. 2. Section 10.28 of the Los Angeles Administrative Code is hereby amended to read as follows:

Sec. 10.28. Award of Contracts.

Any supplier or contractor who qualifies as a "Small, Local Business" and is a responsible bidder or proposer shall be granted a preference as to all contracts of $100,000 or less, for which bids or proposals were solicited, in an amount equal to 10% of the bid or proposal of the lowest and best responsible bidder or proposer, if that latter bidder or proposer has not qualified as a Small, Local Business. If, after deduction of the 10% preference from the bid or proposal of the Small, Local Business, the bid or proposal is equal to or less than the lowest bid or proposal, the bid or proposal of that Small, Local Business shall be deemed to be the lowest bid or proposal.

Sec. 3. Section 10.29 of the Los Angeles Administrative Code is hereby amended to read as follows:

Sec. 10.29. Assistance to Small, Local Business and Awarding Authorities.

(a) The Mayor's Office of Economic Development will verify eligibility of any business applying for status as a "Small, Local Business" and will, to the extent feasible:

(1) Assist small, local business in complying with the procedures for bidding on City contracts;

(2) Work with appropriate State, Federal and private organizations in disseminating information on bidding procedures and the opportunities of small, local business for City contracts;

(3) Assist awarding authorities, as requested, in the performance of the awarding authorities' functions under the City's Small, Local Business Program.

(b) The Mayor's Office of Economic Development will publish and disseminate a list of approved Small, Local Businesses to all City contract-awarding authorities which shall be updated and distributed to City awarding authorities on a regular basis.

Sec. 4. Section 10.30 of the Los Angeles Administrative Code is hereby amended to read as follows:

Sec. 10.30. Reports.

The Mayor's Office of Economic Development shall submit an annual report to the City Council no later than October 1 of each year for the previous fiscal year, containing the following information:

(1) A list of concerns which were awarded contracts as a Small, Local Business and the dollar amount of each contract.

(2) Any recommendation for changes in the ordinance or City policies to improve opportunities for small, local business.

Sec. 5. The City Clerk shall certify to the passage of this ordinance and cause the same to be published in some daily newspaper printed and published in the City of Los Angeles.

I hereby certify that the foregoing ordinance was passed by the Council of the City of Los Angeles, at its meeting of 6-19-01.

J. MICHAEL CAREY, City Clerk

By _____
Deputy

Approved JUN 28 2001

_____
Mayor

Approved as to Form and Legality

Dec 7, 2000
JAMES K. HAHN, City Attorney

By _____ for
HENRY G. MORRIS
Assistant City Attorney

File No. 99-0950-S1 + 00-2414

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