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1149 S. BROADWAY, SUITE 300  
LOS ANGELES, CA 90015  
(213) 847-1922  
<http://bca.lacity.org>

October 15, 2018

To: ALL CITY CONTRACTORS SUBJECT TO THE NON- AIRPORT LIVING WAGE  
ORDINANCE

**2018 NON-AIRPORT LIVING WAGE ORDINANCE AMENDMENT**

The Office of Contract Compliance (OCC) has been designated by the City Council as the administrative agency responsible for administering and enforcing the Living Wage Ordinance (Los Angeles Administrative Code (LAAC) Section 10.37). The OCC recently amended LAAC Section 10.37.2(a) to increase the Living Wage Ordinance (LWO) wage rate for Non-Airport Employees.

**Effective October 15, 2018**, the LWO rates for Non-Airport Employees with health benefits shall be no less than \$13.25 per hour. For Non-Airport Employees without health benefits, the wage shall be no less than \$13.25 per hour plus an additional \$1.25 per hour. The rate for Non-Airport Employees will increase on July 1 of each upcoming year consistent with LAAC Section 10.37.2(1)(d).

City Contractors, even those who have received an exemption from the Living Wage Ordinance (LWO), must provide notice of the living wage adjustment to their subcontractors to ensure their compliance with the LWO.

Please be advised that Los Angeles Administrative Code Section 10.37.6(c) states in part:

Compliance with this article shall be required in all City contracts to which it applies. Contracts shall provide that violation of this article shall constitute a material breach thereof and entitle the Awarding Authority to terminate the contract and otherwise pursue legal remedies that may be available.

If you have any questions regarding the Living Wage Ordinance, you may contact the Office of Contract Compliance at (213) 847-2625.

Sincerely,

A handwritten signature in blue ink, appearing to read "Hannah Choi".

HANNAH CHOI, Assistant Director  
Office of Contract Compliance  
Bureau of Contract Administration

