



## APPENDIX A: Tailgate Safety Meeting Topics

### FIELD STAFF (All info is on BCA Safety Webpage)

<u>DATE</u>	<u>TOPIC</u>	<u>ASSIGNED</u>
<b>TSM 301</b> 01/01/2023 - 01/14/2023	Cal-OSHA/MOU Related Review of 2023 IIPP (Changes)/MOU5	
<b>TSM 302</b> 01/15/2023 - 01/28/2023	Accidents/Minor & Serious Injury/Illness Reporting	
<b>TSM 303</b> 01/29/2023 - 02/11/2023	Workers Compensation Executive Directive 18	
<b>TSM 304</b> 02/12/2023 - 02/25/2023	Standard Issue PPE – Specialized PPE Job Hazard Assessment – Assigned Tasks	
<b>TSM 305</b> 02/26/2023 - 03/11/2023	Who is “Norm”?	
<b>TSM 306</b> 03/12/2023 - 03/25/2023	Excavation Safety Training	
<b>TSM 307</b> 03/26/2023 - 04/08/2023	Vehicle/Bicycle Traffic Control	
<b>TSM 308</b> 04/09/2023 - 04/22/2023	Pedestrian Safety/Traffic Control	
<b>TSM 309</b> 04/23/2023 - 05/06/2023	Reporting Unsafe Condition HazComm – SDS Shop/Plant inspection Safe Procedures	
<b>TSM 310</b> 05/07/2023 - 05/20/2023	Raw Sewage (Personal Hygiene) /Blood Borne Pathogens / Communicable Diseases	
<b>TSM 311</b> 05/21/2023 - 06/03/2023	Hot Weather and Sun Protection	
<b>TSM 312</b> 06/04/2023 - 06/17/2023	Squashing, Crushing, Mangling Hazards	
<b>TSM 313</b> 06/18/2023 - 07/01/2023	OSHA Fatal 4 Statistics	
<b>TSM 314</b> 07/02/2023 - 07/15/2023	Welding – Safe Practice	
<b>TSM 315</b> 07/16/2023 - 07/29/2023	Working Above Rebar & Concrete Hazards	
<b>TSM 316</b> 07/30/2023 - 08/12/2023	Scaffold/Ladder Safety	
<b>TSM 317</b> 08/13/2023 - 08/26/2023	NFPA 70E Electrical Safety for BCA Electrical Inspectors	
<b>TSM 318</b> 08/27/2023 - 09/09/2023	Overhead Hazards at Construction Sites	
<b>TSM 319</b> 09/10/2023 - 09/23/2023	Confined Space Entry Procedures/Gas Detector Operation	
<b>TSM 320</b> 09/24/2023 - 10/07/2023	Demolition Safety - Lead Safety - Crystalline Silica & train in asbestos hazards recognition	



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<b>TSM 321</b> 10/08/2023 - 10/21/2023	Hearing Conservation Program	
<b>TSM 322</b> 10/22/2023 - 11/04/2023	First Aid I - Review	
<b>TSM 323</b> 11/05/2023 - 11/18/2023	First Aid II - Review	
<b>TSM 324</b> 11/19/2023 - 12/02/2023	First Aid III – Review & CPR	
<b>TSM 325</b> 12/03/2023 - 12/16/2023	Safe Driving	
<b>TSM 326</b> 12/17/2023 - 12/30/2023	Workplace Violence - Disaster Prep	

## OFFICE STAFF

**All BCA Non-Inspection employees will complete the following Mandatory TSM reviews and quizzes.**

### 1st Qtr

- TSM 201 Cal-OSHA & 2022 BCA IIPP
- TSM 202 Accidents Illness Reporting
- TSM 203 Workers Compensation
- TSM 204 Standard Issue PPE – Specialized PPE
- TSM 205 Who is “Norm”?

### 2nd Qtr

- TSM 211 Hot Weather and Sun Protection

### 3rd Qtr

- TSM 222 First Aid I - Review
- TSM 223 First Aid II - Review
- TSM 224 First Aid III - Review

### 4th Qtr

- TSM 225 Safe Driving
- TSM 226 Workplace Violence - Disaster Prep

(All TSM reviews and quizzes will be available for office staff to complete on a voluntary basis)