WORKPLACE VIOLENCE - DISASTER PREP

1. Any form of violence or threat of violence - whether actual or reasonably perceived - involving a City employee or occurring in the workplace must be ______________.

2. For the purpose of this policy, the workplace is considered to be anywhere an employee is engaged in City-related business.

   True ___ or False ___

3. Which of the following are warning signs of workplace violence?
   __ a  Showing up late for work
   __ b  Passive aggressive behavior
   __ c  Whistleblowing
   __ d  Unauthorized possession of a weapon at the workplace (including City parking lots)
   __ e  Negative change in behavior
   __ f  Destructive or sabotaging actions against City or personal property
   __ g  Sense of hopelessness
   __ h  Rudeness and unreasonable demands

4. If a weapon is involved or there is an immediate and direct threat to someone’s life you should immediately call ______.

5. What is the best way to deal a belligerent customer/client when at a job site?
   __ a  Call 9-1-1
   __ b  Excuse yourself and leave the area
   __ c  Confront the individual and demand that they act civilly
   __ d  Keep your voice calm and gently request that the meeting proceed
   __ e  Issue a Notice of Non Compliance

PRINT NAME __________________________ DISTRICT _______________ DATE ______ / ____/2020