

## CAL-OSHA - 2021 IIPP

2020 was dominated by COVID-19 and the only new regulation that impacts BCA is §3205. COVID-19 Prevention<sup>1</sup>. (*COVID-19 Infection Prevention Requirements (AB 685) Enhanced Enforcement and Employer Reporting Requirements*)

The highlights of this new regulation are as follows;

(a) Scope.

(1) This section applies to all employees and places of employment, with the following exceptions:

- (A) Places of employment with one employee who does not have contact with other persons.
- (B) Employees working from home.
- (C) Employees when covered by section 5199.

(b) Definitions

(1) “COVID-19” means coronavirus disease, an infectious disease caused by the severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2).

(3) “COVID-19 exposure” means being within six feet of a COVID-19 case for a cumulative total of 15 minutes or greater in any 24-hour period within or overlapping with the “high-risk exposure period” defined by this section. This definition applies regardless of the use of face coverings.

(4) “COVID-19 hazard” means exposure to potentially infectious material that may contain SARS-CoV-2, the virus that causes COVID-19.

(5) “COVID-19 symptoms” means fever of 100.4 degrees Fahrenheit or higher, chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea, unless a licensed health care professional determines the person’s symptoms were caused by a known condition other than COVID-19.

(7) “Exposed workplace” means any work location, working area, or common area at work used or accessed by a COVID-19 case during the high-risk period, including bathrooms, walkways, hallways, aisles, break or eating areas, and waiting areas. The exposed workplace does not include buildings or facilities not entered by a COVID-19 case.

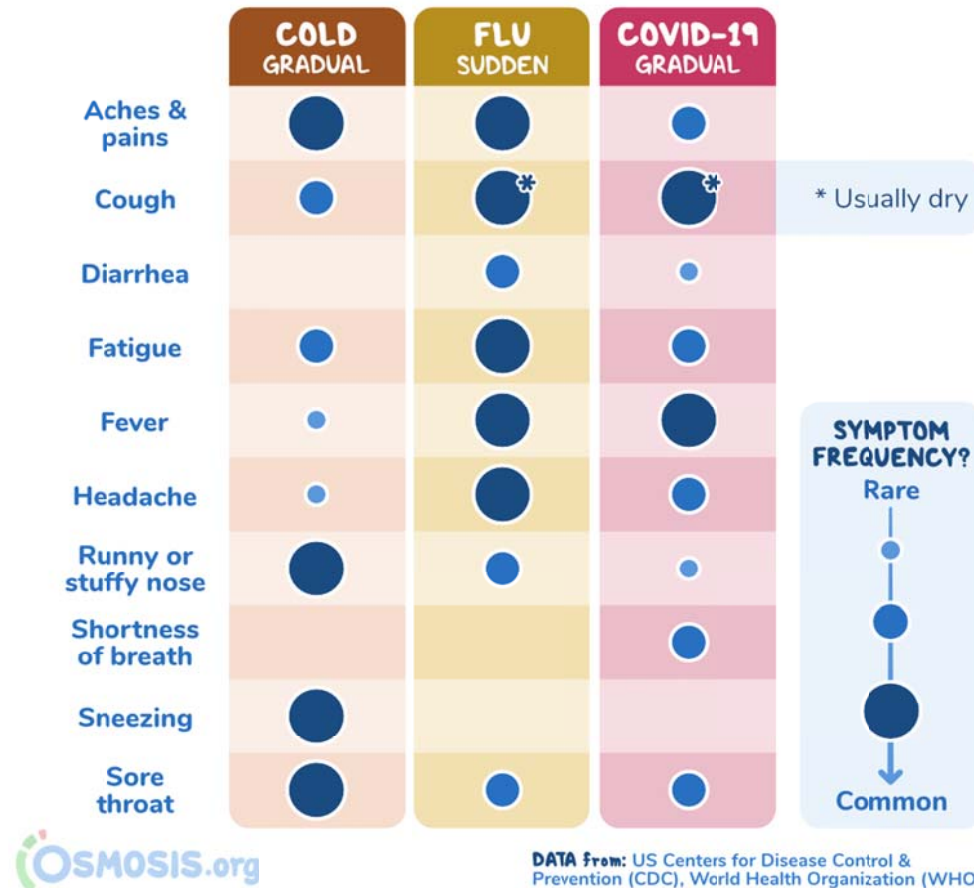
(9) “High-risk exposure period” means the following time period:

- (A) For persons who develop COVID-19 symptoms: from two days before they first develop symptoms until 10 days after symptoms first appeared, and

<sup>1</sup> <https://www.dir.ca.gov/oshsb/documents/COVID-19-Prevention-Emergency-apprvdtxt.pdf>

24 hours have passed with no fever, without the use of fever-reducing medications, and symptoms have improved; or  
 (B) For persons who test positive who never develop COVID-19 symptoms: from two days before until ten days after the specimen for their first positive test for COVID-19 was collected.

**VIRAL SYMPTOMS COMPARISON**



(c) Written COVID-19 Prevention Program.

Employers shall establish, implement, and maintain an effective, written COVID-19 Prevention Program, which may be integrated into the employer's Injury and Illness Program required by section 3203, or be maintained in a separate document. The written elements of a COVID-19 Prevention Program shall include:

- (1) System for communicating.
- (2) Identification and evaluation of COVID-19 hazards
- (3) Investigating and responding to COVID-19 cases in the workplace.
- (4) Correction of COVID-19 hazards.
- (5) Training and instruction.
- (6) Physical distancing.
- (7) Face coverings

- (8) Other engineering controls, administrative controls, and personal protective equipment.
- (9) Reporting, recordkeeping, and access

## IF YOU TEST POSITIVE FOR COVID-19

There's an increase in COVID-19 cases in our area. If you've been exposed, you might not hear from the health department right away. Follow these steps to help stop the spread!

### 1. Start isolating yourself right away.

- Stay home except to get medical care.
- Stay away from everyone else in your household (stay in a separate room, use separate bathroom if possible, etc.).
- Tell your employer you have COVID-19.

### 2. Tell your close contacts so they can quarantine themselves.

- A close contact is anyone who had face-to-face contact with an infected person within 6 feet for at least 15 minutes or any physical contact such as hugging or sharing eating utensils or drinks.
- Please note there may be exceptions to this criteria in certain cases where the risk of transmission is higher (e.g. contact during high impact sports).

## § 3205.1. Multiple COVID-19 Infections and COVID-19 Outbreaks

### (a) Scope.

- (1) This section applies to a place of employment covered by section 3205 if it has been identified by a local health department as the location of a COVID-19 outbreak or when there are three or more COVID-19 cases in an exposed workplace within a 14-day period.
- (2) This section shall apply until there are no new COVID-19 cases detected in a workplace for a 14-day period.

### (b) COVID-19 testing.

- (1) The employer shall provide COVID-19 testing to all employees at the exposed workplace except for employees who were not present during the period of an outbreak identified by a local health department or the relevant 14-day period(s)

under subsection (a), as applicable. COVID-19 testing shall be provided at no cost to employees during employees' working hours.

(c) Exclusion of COVID-19 cases. Employers shall ensure COVID-19 cases and employees who had COVID-19 exposure are excluded from the workplace in accordance with subsections 3205(c)(10) and (c)(11) and local health officer orders if applicable.

(d) Investigation of workplace COVID-19 illness. The employer shall immediately investigate and determine possible workplace related factors that contributed to the COVID-19 outbreak in accordance with subsection 3205(c)(3).

(e) COVID-19 Investigation, review and hazard correction. In addition to the requirements of subsection 3205(c)(2) and 3205(c)(4), the employer shall immediately perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19.

(f) Notifications to the local health department.

(1) The employer shall contact the local health department immediately but no longer than 48 hours after the employer knows, or with diligent inquiry would have known, of three or more COVID-19 cases for guidance on preventing the further spread of COVID-19 within the workplace.

## COVID-19 Infection Prevention Requirements (AB 685)

6. Whom must employers now notify of their potential exposure to COVID-19?

The law now clearly states that employers must provide a written notice to all employees, and the employers of subcontracted employees, who were on the premises at the same worksite as the person who was infectious with COVID-19 or who was subject to a COVID-19-related quarantine order.

After becoming aware of a potential exposure because someone at the worksite was infectious with COVID-19 or is ordered by a public health official to isolate due to COVID-19 concerns, employers must immediately (within one business day) provide the written notice to the employees and the employers of subcontracted employees.

The new BCA 2021 IIPP has added in Chapter 21 COMMUNICABLE DISEASE: COVID-19 which was a mandated chapter (Appendix) in all city department's IIPP. This chapter complies with Cal-OSHA §3205. COVID-19 Prevention and COVID-19 Infection Prevention Requirements (AB 685).

Per the City of Los Angeles DOSH Safety Administrator Ms. Najma Bashir the city will prepare a standalone COVID-19 IIPP that will be in effect during the temporary period ending January 2023.



December 12, 2020

SUBJECT: NOTICE OF POTENTIAL WORKPLACE EXPOSURE TO COVID-19

In accordance with California Assembly Bill 685 and the Cal/OSHA Emergency COVID-19 Regulations<sup>1</sup>, this communication is sent to inform that we received notice of a potential COVID-19 exposure in the workplace. You are receiving this notification because our department's employees were reported as having been present at the worksite below and you MAY have been potentially exposed. Due to privacy laws, we cannot identify the individual(s) who tested positive for the virus. However, we provide the following information:

**Potential exposure to COVID-19**

Exposure to infectious agents  
 Face-to-face with the public  
 Contacts with colleagues

Worksite	Potential Exposure Period
Public Works Building 1149 S. Broadway, 2 <sup>nd</sup> Floor Los Angeles, CA 90015	December 1, 2020



If you develop COVID-19-like symptoms or other respiratory illness (e.g., fever, coughing or shortness of breath), contact your healthcare provider. You may choose to schedule a free COVID-19 test using the following link: [Free COVID-19 testing](#).

The City will implement the procedures outlined in the following protocols to protect employees from COVID-19 hazards:

- [City's Safety Protocols](#). See also the department's Injury & Illness Prevention Program which addresses COVID-19 specific safety information.
- [City's Cleaning and Disinfection Protocols](#)

You may be entitled to the following COVID-19 benefits under applicable federal, state, and/or local laws, including, but not limited to, COVID-19 related leave, sick leave, state-mandated leave, supplemental sick leave, negotiated leave provisions, and workers compensation:

- [Families First Coronavirus Response Act \(FFCRA\) Leave Policy](#). See also the Act: [Families First Coronavirus Response Act](#)
- [Memoranda of Understanding \(MOUs\) Leave](#). See your applicable MOU.
- [Los Angeles Administrative Code, Section 4.126, Sick leave Allowance](#)
- [Los Angeles Administrative Code, Section 4.110.1, Compensated Personal Time Off Benefits for Intermittent Employees](#)
- [Workers' Compensation Benefits DWC-1 Claim Form](#)
- [Family Medical Leave Act \(FMLA\)](#)
- [California Family Rights Act Leave \(CFRA\)](#)
- [City of Los Angeles COVID-19 Information](#) page for City employees.
- [MyVoiceLA](#) - City of Los Angeles discrimination, harassment, and retaliation reporting portal

If you have questions about this notice please contact: Hector A. Chavez, Senior Personnel Analyst I at (213) 847-2702 or email at [Hector.A.Chavez@lacity.org](mailto:Hector.A.Chavez@lacity.org).

<sup>1</sup> Title 8, California Code of Regulations (CCR), Section 3205, COVID-19 Prevention.



# TSM 101

# [PP 01/03/2020 - 01/16/2020] BCA IIPP Tailgate Topic Review

The BCA Safety committee has updated the following items and posted them on the BCA Safety Webpage

<https://bca.lacity.org/safety-iipp>

Please review the information below

<b>BCA Injury &amp; Illness Prevention Program</b>	
<ul style="list-style-type: none"> <li><a href="#">2021 BCA Injury &amp; Illness Prevention Program</a></li> </ul>	Dec 21, 2020
<b>Cal-OSHA Orders &amp; Workplace Postings</b>	
<ul style="list-style-type: none"> <li><a href="#">Cal-OSHA Required Workplace Postings - 2021</a></li> <li><a href="#">Cal-OSHA Construction Guide 2020</a> (NEW)</li> </ul>	Dec. 11, 2020
<b>Annual Facility Surveys</b>	
<ul style="list-style-type: none"> <li><a href="#">2021 Facility Survey Forms</a></li> </ul>	Dec 11, 2020
<b>BCA Tailgate Safety Meeting Topic List</b>	
<ul style="list-style-type: none"> <li><a href="#">2021 Tailgate Safety Topics List</a></li> </ul>	Dec. 7, 2020

APPENDIX A: Tailgate Safety Meeting Topics		
<b>FIELD STAFF</b> (All info is on BCA Safety Webpage)		
DATE	TOPIC	ASSIGNED
TSM 101 01/03/2021 - 01/16/2021	Cal-OSHA/MOU Related Review of 2021 IIPP (Changes)/MOUS	
TSM 102 01/17/2021 - 01/30/2021	Accidents/Minor & Serious Injury/Illness Reporting	
TSM 103 01/31/2021 - 02/11/2021	Workers Compensation Executive Directive 18	
TSM 104 02/14/2021 - 02/27/2021	Standard Issue PPE - Specialized PPE Job Hazard Assessment - Assigned Tasks	
TSM 105 02/28/2021 - 03/13/2021	Heavy feet & Sore backs	
TSM 106 03/14/2021 - 03/27/2021	Excavation Safety Training	
TSM 107 03/28/2021 - 04/10/2021	Vehicle/Bicycle Traffic Control [Vision Zero]	
TSM 108 04/11/2021 - 04/24/2021	Pedestrian Safety/Traffic Control [Vision Zero]	
TSM 109 04/25/2021 - 05/08/2021	Reporting Unsafe Condition HazComm - SDS Shop/Plant inspection Safe Procedures	
TSM 110 05/09/2021 - 05/22/2021	Raw Sewage (Personal Hygiene) / Blood Borne Pathogens / Communicable Diseases	
TSM 111 05/23/2021 - 06/05/2021	Hot Weather and Sun Protection West Nile Disease	
TSM 112 06/06/2021 - 06/19/2021	Injury by a moving or falling objects Working around heavy equipment	
TSM 113 06/20/2021 - 07/03/2021	OSHA Fatal 4 Statistics	
TSM 114 07/04/2021 - 07/17/2021	Welding - Safe Practice	
TSM 115 07/18/2021 - 07/31/2021	Reinforcing Steel Protection	
TSM 116 08/01/2021 - 08/14/2021	Scaffold/Ladder Safety	
TSM 117 08/15/2021 - 08/28/2021	Electrical Safety - Lock Out/Tag Out procedures / GFI Protection/NFPA 70E training	
TSM 118 08/29/2021 - 09/11/2021	Overhead Obstructions and Clearance Limits	
TSM 119 09/12/2021 - 09/25/2021	Confined Space Entry Procedures/Gas Detector Operation	
TSM 120 09/26/2021 - 10/09/2021	Demolition Safety - Lead Safety - Crystalline Silica & train in asbestos hazards recognition	

APPENDIX A: Tailgate Safety Meeting Topics		
DATE	TOPIC	ASSIGNED
TSM 111 10/10/2021 - 10/23/2021	Hearing Conservation Program	
TSM 112 10/24/2021 - 11/06/2021	First Aid I - Review	
TSM 113 11/07/2021 - 11/20/2021	First Aid II - Review	
TSM 114 11/21/2021 - 12/04/2021	First Aid III - Review & CPR	
TSM 115 12/05/2021 - 12/18/2021	Safe Driving	
TSM 116 12/19/2021 - 01/01/2022	Workplace Violence - Disaster Prep	
<b>OFFICE STAFF</b>		
DATE	TOPIC	
1 <sup>st</sup> Quarter	Cal-OSHA Related Review of 2020 IIPP (Changes)	
2 <sup>nd</sup> Quarter	Topics from Office Groups	
3 <sup>rd</sup> Quarter	AED-CPR-First Aid Training for office staff (Certificate Class)	
4 <sup>th</sup> Quarter	Workplace Violence / Emergency Preparedness	
Notes:		
1. Supervisors of inspection groups are required to cover all mandatory topics in bi-weekly tailgate meetings.		
2. Each tailgate meeting is required to be recorded on a standardized Tailgate Safety Meeting Minutes sign-in sheet.		
3. Each supervisor may combine bi-weekly topics depending on the applicability of their assigned tasks.		
4. The safety coordinator will provide a brief aid that will set the minimum amount of information that Bureau management would expect to be covered.		